



THANK YOU FOR CHOOSING US.....

SCCCC is a small Sheffield based charity that co-ordinates a broad range of services for older people in the community. Now in our 50th year we thrive on our strong links with the community and enjoy a unique position in the city, working closely with Sheffield Teaching Hospitals and the Red Cross. We are committed to providing the support needed for older people to regain their independence and return home after a stay in hospital.

Our vision

"...where lives are positively transformed, needs are met and loneliness eradicated"

Founded in 1966 SCCCC is an ecumenical project that was set up over 50 years ago by members of churches from different denominations across Sheffield. Starting with the Good Neighbours Scheme it has developed and grown over time and we now offer support through a variety of schemes.

The Good Neighbour Scheme – We visit isolated older people (65+) providing a friendly visitor volunteer who can go and chat on a regular basis, collect shopping or for some people to sit with them if their carer have an urgent appointment. This service is a life line for these vulnerable members of our community and helps prevent re-admission to hospital for those who suffer poor health due to loneliness.

The Hospital & Community Aftercare scheme – serving the local hospitals dealing with over 300 cases a month, Staff and volunteers can be called on to carry out a wide range of tasks: shopping for a patient who has been discharged, fitting temporary

key safes to enable carers to access the patients home, bringing patients belongings from hospital or delivering small pieces of equipment in partnership with the Red Cross to enable them to be discharged from hospital quicker and relieve the pressure on hospital beds.

The Accident & Emergency to home scheme – Sometimes older people are taken into A&E but are unable to get home again without support. We have volunteers who are able to go to A&E, collect the patient, take them home and settle them back in. Our volunteer can transform the upset of a visit to hospital into an opportunity for a cuppa and some friendly reassurance.

Placement Support Scheme – The scheme takes referrals from the Transfer of Care Placement team at the Teaching Hospitals. We provide support and assistance for patients and families who are looking for a suitable care home placement. The service provides: transport for carer to/from the care home, support during the visit if requested, signposting to other services if appropriate.

Our mission

"We provide services that improve wellbeing and quality of life for older and vulnerable people by working in partnership and mobilising volunteers"

We also supply high seat chairs which are loaned to service users for a short period who are recovering at home from knee or hip operations as well as two 'end of life chairs' all provided by SCCCC free of charge.


Contact us: 0114 2505292. Email: ericka.hill@scccc.co.uk. www.scccc.co.uk

Registered CIO Number: 1168077. 11 Holland Place, Sheffield, S2 4US

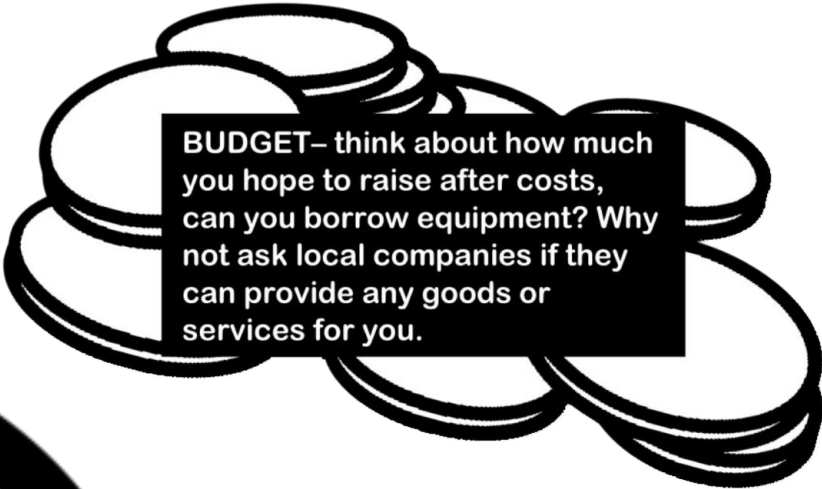


Fundraising tips


Thank you for choosing to support SCCCC. Here are some great tips for you to make your fundraising event a success!



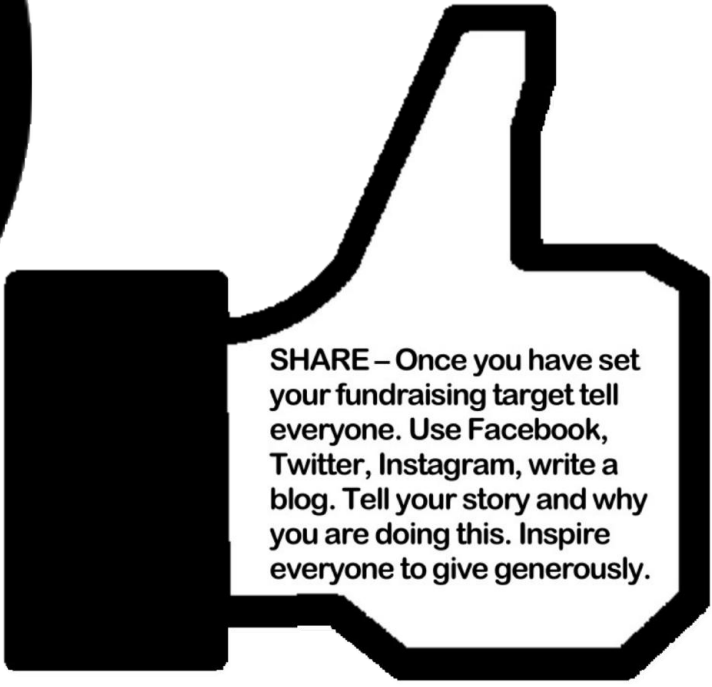
VENUE – think about the space you need, indoors or outdoors? Large or small? What facilities do you need? Toilets? Kitchen? Tell them you are doing it for charity, you may get a discount!




BUDGET– think about how much you hope to raise after costs, can you borrow equipment? Why not ask local companies if they can provide any goods or services for you.




TIME – think about a suitable date, check that there are no major events happening on the chosen date, is the day suitable for those you want to attend? Give yourself plenty of time to organise and advertise the event.




SHARE – Once you have set your fundraising target tell everyone. Use Facebook, Twitter, Instagram, write a blog. Tell your story and why you are doing this. Inspire everyone to give generously.




PRESS COVERAGE – your local media are always looking for feel good stories. So why not contact them. Just send a simple press release. Type press release example into your search engine. Making sure to include all the important details including location, date, time and how to donate.



GIFT AID IT– Anyone who is a UK Tax payer and donates can include gift aid. This means the tax man will add 25% to their donation That's another £1 for every £4 you raise. Simply get them to tick the gift aid box on the sponsor form and include full name and address and postcode (this is needed to claim).



DOUBLE BUBBLE – Some employers run a Matched Giving Scheme and will double the amount you have raised. This is a great tax-efficient scheme so if they don't already offer this you may be able to pursued them.



SAFETY FIRST – Whatever you are planning make sure it is legal and safe. Read The Serious Stuff document.

If you have any questions, please ring Ericka Hill on: 0114 250 5293. Email: ericka.hill@scccc.co.uk



The Serious Stuff

We want to make sure your fundraising event is safe, legal and successful. Here are a few things to think about.



First Aid – Get advice from the professionals like [British Red Cross](#) or [St Johns Ambulance](#) about the type of first aid cover needed. This will depend on the following;

- the number of people
- type of event and risk involved
- type of people, including their ages
- location and type of venue
- how long the event lasts
- what is the weather likely to be like
- how near is it to local medical facilities
- what experience you have of similar events
- what welfare and first aid facilities are at the venue.



Insurance – if you are dealing with the public you will require Public Liability Insurance. Check with the venue as they may already have cover.

Licences - Some activities require licences these can include;

- Sale of Alcohol and playing of live music
- Holding a market

- Holding a raffle, Lottery or Auction

- Doing a public money collection

- Putting up banners or signs in a Public area.

Speak to your local authority to see which licences you need.



Food hygiene – There are specific guidelines for serving food. Contact the [Food Standards Agency](#) for more information. If you have a caterer, you will need to see their food hygiene and Public Liability documents.



Collecting money – To do any type of money collection you will need permission and in some cases a licence.

Public place you must get permission.

Street collections you need a licence from the local authority, which will have some rules for your collection.

Door-to-door collections are illegal without a licence. Speak to your local authority to apply for one.

On private property, such as a shopping Centre, you need permission.



Keeping safe when handling money – Follow this advice for handling money at your event:

when money is being handled and counted where possible have two people around.

collect cash using a secure container e.g. a sealed container for a collection or a secure cash box for change.

take care, always use a safe route and always be with someone and/or carry a personal alarm when carrying money around.

if you are confronted by someone demanding the money, do not put up a fight, hand them the money straight away and report the matter to the police.

put money in the bank as soon as possible.



Children at your event – Make sure that children have permission from their parent/carer to attend your event. If you do not have a [DBS](#) it may be best for parents to supervise their own children whilst at the event.



Suppliers and Contractors – If you are using external suppliers for the hire of equipment make sure you use a reputable company. Ask to see their Public Liability Insurance and a copy of any Risk assessments.



Risk Assessments – This is a useful tool to help you become aware of the risks associated with running an event. It gives you the opportunity to take precautions in order to safeguard attendees. Please contact Ericka Hill or look online to get a risk assessment template.



Any questions please contact Ericka Hill On 0114 2505293 or email: ericka.hill@scccc.co.uk



How to pay and donate to SCCCC.

You can make a real difference to older people in the community and we value your gift large or small.



By cheque/postal order

Payable to:
SCCCC
11 Holland Place
Sheffield
S2 4US

Please bank all cash donations collected offline and write a cheque to SCCCC. For the full amount.

Please do not send cash through the post.



By bank transfer

Complete a bank transfer to our account:

SCCCC
Unity Trust
Account No: 20373636
Sort Code: 60-83-01

Just ensure you remember to let us know beforehand so we know it's from you.



By phone

You can call us on **0114 250 5293** and make a payment over the phone using your credit or debit card.

Text SHEF46 (the amount raised) to 70070.

Legacy Donation - Remembering SCCCC in your will is an excellent way to support our work. Charitable legacies are exempt from inheritance tax so your full gift will benefit older people in the community. If you don't have a will consult your solicitor or Citizens Advice Bureau.

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Don't forget to Gift Aid your donation if you're a UK taxpayer - we can claim an extra 25p for every £1 donated. Charitable Incorporated Organisation registered in England: 1168077.