

# Equal opportunities monitoring form

Unique identification number: (For office use only)

This information will be separated from your application form upon receipt. It is not part of your application and will not be used in any part of the selection process.

We are an equal opportunity employer. The aim of our policy is to ensure that no job applicant or employee receives less favourable treatment because of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.

To ensure that this policy is fully and fairly implemented and monitored, and for no other reason, we request that all applicants provide the following information which will be held in strictest confidence.

Age

Prefer not to say	35-44
School age	45-54
Over school age - 17	55-64
18-24	65-74
25-34	75+

# Disability

Do you have a disability?

Prefer not to say Yes, I am aware I have a disability No, I don't have a disability As far as I am aware, I don't have a disability

You will be considered as having a disability for discrimination purposes if you fit the definition as given in the Equality Act 2010. In the Act, a disability is a 'physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities.' For these purposes, 'long term' is taken to mean the condition is likely to last longer than 12 months or likely to recur.

# Are you a carer?

(A carer is anyone who cares, unpaid, for a friend or family member who due to illness, disability, a mental health problem or an addiction cannot cope without their support.

Prefer not to say Yes No

## Gender

Prefer not to say Male Female If you would prefer to use your own term please provide it here

### Gender identity

Is your gender identity the same as the gender you were assigned at birth?

Prefer not to say Yes No

#### **Sexual orientation**

Prefer not to say Heterosexual Gay man Gay woman/lesbian Bisexual

## Ethnicity

Prefer not to say

Asian or Asian British Bangladeshi Indian Pakistani Other Asian background (please specify)

Black or Black British African Caribbean Other Black background (please specify)

Chinese and other groups Chinese Other ethnic group (please specify)

#### Mixed race

White and Asian White and Black African White and Caribbean Other Mixed background (please specify)

White

British Irish Other White background (please specify)

Other ethnic group

Other ethnic group (please specify)

## **Religion or belief**

Prefer not to say Buddhist Christian Hindu Jewish Muslim Sikh Other (please specify) No religion

# **Marital Status**

Prefer not to say Civil Partnership Cohabiting Divorced Married Separated Single Widowed

# Data protection statement

Data Controller name: Sheffield Churches Council for Community Care CIO The Charity uses this information to review compliance with its policies on equal opportunity in relation to recruitment. We will use this data to inform our statistics on the representation of the categories of individual as shown above. We will treat all personal information in line with current data protection legislation and our data protection policy. For more information on how we use the information you have provided, please see our privacy notice for job applicants which is available here.

In order for us to process this information and to comply with data protection legislation, we require your consent. You are not required to give your consent; you acknowledge that any consent given is freely given. Your job application is not dependent on your giving consent to our processing of this data.

Completing this form will signify your consent to our processing of this information. Once you have given consent, you may withdraw it at any time by contacting the Data Protection Officer via data@scccc.co.uk